

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, September 27, 2021

CALL TO ORDER with Introduction of Guests at 2:21 p.m.

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Liberal Arts:** Jason Berner
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Instruction:** Not available
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: All voting members were in attendance. Dr. Kimberly Rogers was not available.

Guests: Carlos Chavarria, Angelina LaBarre, Agustin Palacios

CONSENT AGENDA ACTION ITEMS

Agenda: September 27, 2021

ACTION: Approved with the tabling of MEDIC 200

MOTIONED: Najia

SECONDED: Brianne

ABSTAINED: None

Minutes: September 13, 2021

ACTION: Approved

MOTIONED: Brianne

SECONDED: Najia

ABSTAINED: None

MEDIC-200 Anatomy and Physiology for Medical Assisting

Non-Substantial: Requesting CCC GE Area B: Natural Science

(Tabled 9/13/21 pending further research on local Area B requirements.)

ACTION: Tabled

DRAMA-102 Multicultural Perspectives in American Theatre

Distance Education: New request for both fully and partially online.

NON-CONSENT AGENDA ACTION ITEMS

DRAMA-107 Introduction to Stage Lighting

Non-Substantial: Content Review. Update objectives and outcomes. Remove %s from MOEs. Update textbook editions. Add discipline: Stagecraft. Requesting C-ID. *(This course was tabled on 9/13/21 and returned to originator for edits.)*

ACTION: Approved

MOTIONED: Jenn O

SECONDED: Jenn G

ABSTAINED: None

DRAMA-108 Introduction to Stage Costume

Non-Substantial: Content Review. Update objectives and outcomes. Remove %s from MOEs. Remove one textbook, update edition on other. Add discipline: Stagecraft. Requesting C-ID *(This course was tabled on 9/13/21 and returned to originator for edits.)*

ACTION: Approved

MOTIONED: Jenn O

SECONDED: Brianne

ABSTAINED: None

DRAMA-109 Introduction to Stage Makeup

Non-Substantial: Content Review. Update course description, out of class assignment examples, objectives, and outcomes. Remove %s from MOEs. Replace textbook and add teacher handout. Add discipline: Stagecraft. Distance Education: New request for both fully and partially online. Requesting C-ID *(This course was tabled on 9/13/21 and returned to originator for edits.)*

ACTION: Approved with the addition of C-ID hair styling content

MOTIONED: Najia

SECONDED: Brianne

ABSTAINED: None

DRAMA-222 Acting III: Advanced Acting

New Course: Degree Applicable. 3-units. 54 hours lecture. Prerequisite: DRAMA-123. Grading option: Student Choice. Discipline: Drama/Theater Arts. *(This course was tabled on 9/13/21 due to lack of time.)*

ACTION: Approved with the addition of transferability

MOTIONED: Jenn O

SECONDED: Jenn G

ABSTAINED: None

ART-284 Color Theory 2

Non-Substantial: Content Review. Update Objectives, lecture and lab content, MOIs, and remove percentages from MOEs. *(This course was tabled on 9/13/21 due to lack of time.)*

ACTION: Tabled for lack of time

MOTIONED: Jenn O

SECONDED: Najia

ABSTAINED: None

DRAMA-122 Acting I

Non-Substantial: Content Review. Update MOIs, outcomes, out of class assignment examples, remove percentages from MOEs, add textbook, fix typo in objectives. *(This course was tabled on 9/13/21 due to lack of time.)*

ACTION: Approved

MOTIONED: Jenn O

SECONDED: Najia

ABSTAINED: None

DRAMA-125 Acting on Camera

Non-Substantial: Content Review. Update out of class assignment examples, MOEs, and textbooks. Distance Education: New request for both fully and partially online. *(This course was tabled on 9/13/21 due to lack of time.)*

ACTION: Approved

MOTIONED: Jenn O

SECONDED: Brianne

ABSTAINED: None

ART-113 History of Architecture 1

New Course: Degree applicable, 3-units, 54 hours lecture, grading option: student choice.

Disciplines: Architecture, Art History. Requesting Distance Education: both fully online and hybrid. Requesting CSU/UC transfer.

ACTION: Tabled for lack of time

ART-114 History of Architecture 2

New Course: Degree applicable, 3-units, 54 hours lecture, prerequisite: ART-113. Grading option: student choice. Disciplines: architecture, art history. Requesting distance education: both fully online and hybrid. Requesting CSU/UC transfer.

ACTION: Tabled for lack of time

DRAMA-223 Acting IV: Styles of Acting

New Course: Degree Applicable. 3-units. 54 hours lecture. Prerequisite: DRAMA-222. Grading option: Student Choice. Discipline: Drama/Theater Arts

ACTION: Approved

MOTIONED: Najia

SECONDED: Leslie

ABSTAINED: None

DISCUSSION ITEMS (Jenn O and Najia motioned to extend meeting 15 minutes.)

CCC GE Area approval process Tabled for lack of time.

Emergency proposal guidelines What constitutes an emergency proposal? Anthony feels that if a proposal isn't immediately affecting a large number of students from graduating or transferring, it doesn't qualify as an emergency. Though, of course, everyone thinks their course is important. There was a list of criteria written for emergency proposals last year. The CIC will begin with that list and add new edits. Najia said that one issue coming up is the GE Area F Ethnic Studies effective for Fall 2021 graduation. We have no approved courses for Area F. Anthony said that it won't qualify as an emergency because a student coming in this semester may not have a course, but next semester they will. Najia responded that the proposal needs to be approved at CIC this semester so she can submit it for CSU in December. It was asked whether the faculty already in the queue have any say in whether a course jumps up in the queue. It was suggested that since we have two meeting per month, to dedicate one of the meetings, or at least the first part of each meeting, to these emergency proposals. Jenn suggested writing a letter to the faculty who are being jumped just to give them a heads up along with a copy of the emergency procedure, stating to the effect that the CIC has made this decision and apologize if this has postponed your proposal, but, it was felt that it was necessary under the circumstances, and signed by all so Anthony doesn't get all the blame. Leslie suggested it get taken to senate also. At **Tech Review level for (change should have the choice to jump the proposal forward. Another suggestion is for the DIC to flag the course that it could meet the criteria of an emergency proposal so that it gets priority reviews.** Najia recommends jumping all three of the LaRaza courses so that when she submits in December, at least one of them will be approved so the transferring students have a course to fulfil the Area F Requirement. Jenn O motioned to move the three LaRaza courses to the top of the queue; Najia seconds; all in favor.

PRESENTATIONS FROM THE PUBLIC There were no public presentations.

ADJOURNMENT The meeting adjourned at 4:20 p.m. The next meeting is scheduled for October 11, 2021.

Submitted by,
Lynette Kral
Academic Senate Office